



## East Tisted Parish Council

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### **Agenda for the Parish Council Meeting to be held on Thursday, 25 February 2016 at 7.30pm in East Tisted Village Hall, Gosport Road GU34 3QW**

**Summoned to attend:** David Bowtell (Chairman)  
Mary Jane Carter (Councillor)  
Emma Dillnutt (Clerk)  
Helen Evison (Councillor)  
Sir James Scott (Councillor)

**By Invitation:** Jess Hornsby (Hampshire Constabulary)  
Larry Johnson (Neighbourhood Watch)  
Mark Kemp-Gee (County Councillor)  
Basil Lansdale (East Tisted Community Website)  
Charles Louisson (District Councillor)

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Members of the public are welcome to attend and may ask the Council questions, make a statement or present a petition. **Anyone who so wishes is requested to give advance notice to the Clerk, if specific answers are required, so that appropriate papers are available.**

The period of time designated for public participation shall not exceed 15 minutes with each member of the public speaking once only and for a maximum of 2 minutes. Any question asked shall not require a response or debate unless that item is already on the agenda.

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#### **1. Apologies and welcome**

Members to RECEIVE apologies and the Chairman to welcome those present.

#### **2. Councillor co-option and staffing update**

Members to RECEIVE candidate applications to co-opt a Member to fill the existing casual vacancy. The newly co-opted Member will complete their Declaration of Acceptance of Office and Register of Interests form.

Members to RECEIVE notice of the Clerk's resignation and AGREE a process for her replacement.

#### **3. Public forum**

- a. Members of the public who wish to speak will now be asked to do so.
- b. Updates, if available, will now be RECEIVED from:
  - Jess Hornsby (Hampshire Constabulary)
  - Larry Johnson (Neighbourhood Watch)
  - Mark Kemp-Gee (County Councillor)
  - Basil Lansdale (East Tisted Community Website)
  - Charles Louisson (District Councillor)

The Chairman will now close the meeting for public participation.

#### **4. Minutes of the previous meeting and matters arising**

Members to RECEIVE the minutes of the Parish Council's meeting held on 10 December 2015 and to AGREE for the Chairman to sign them as a correct record.



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Matters arising are as follows:

- 5.c. Members to RECEIVE a reply to the complaint sent to CAA re Farnborough TAG Airspace Change Proposal.

### 5. Declaration of interests

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, Councillors may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must withdraw from the room or chamber when the meeting discusses and votes on the matter.

### 6. Planning

No planning applications have been submitted in this period.

### 7. Responsible financial officer

- a. Quarterly Financial Statement: Members to RECEIVE and APPROVE (below)
- b. Members to APPROVE bank account signatories following personnel changes.
- c. Members to RECEIVE an update on PAYE.
- d. Members to APPROVE to the appointment of Internal Auditor and to RECEIVE an update on the future of external audit for smaller authorities.
- e. Ground Maintenance
  - Members to RECEIVE tenders and APPOINT the contractor to undertake Ground Maintenance 2016 through to 2018.
  - Members to CONSIDER a grant request from Rotherfield Park Cricket Club to undertake the grass cutting of the cricket outfield for 2016 at £575.
- f. Members to CONSIDER a grant request from HomeStart Weywater (£50 donated in Feb 2015).
- g. Members to CONSIDER a grant request from East Tisted Village Hall Committee for new flooring.

### 8. Next meeting

The next meeting will be held on Thursday 26 May 2016.

This will be the AGM at 7pm followed by the Annual Village Meeting at 8pm.

*Emma D*

Clerk & Responsible Financial Officer  
Saturday, 20 February 2016

All supporting documentation available for this agenda can be found on the link below:

<http://www.easttisted.btck.co.uk/EastTistedParishCouncil/ParishCouncilMeetings>

4. Minutes of December's meeting
4. 5.c. CAA Response
- 7.e. Ground Maintenance Tenders
- 7.g. ETVHC Letter



## East Tisted Parish Council

### 7.a. Quarterly Financial Statement

<b>10 Dec 2015</b>	<b>Bank Balance</b> (*Reconciled to Bank Statement 56&57)	<b>£4,208.32</b>
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Payments Out	Brian Davey (2 <sup>nd</sup> Payment)	£280.00
	ET Village Hall (Hire fees)	£20.00
	ET with Colemore PCC	£300.00
	E Dillnutt (Dec salary)	£56.75
	E Dillnutt (Dec expenses)	£67.23
	E Dillnutt (Jan salary)	<u>£65.74</u>
		<u>£789.72</u>

Payments In	None
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<b>10 Dec 2015</b>	<b>Bank Balance</b> (*Reconciled to Bank Statement 60)	<b>£3,418.60</b>
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<b>Notes:</b>	£390 allocated for community projects (pond/playground) £18 VAT to be reclaimed at 31.12.15
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2015/6 Six month contingency calculated to circa. £1.9K.  
2016/17 Precept £3.5K - £2K in April and £1.5K in October.